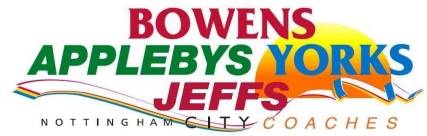


CONFIDENTIAL



APPLICATION FOR EMPLOYMENT

Position applied for.....Full / Part Time

This organisation is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

Confidential Personal History

Title: _____ Surname: _____ Forenames: _____

Age: _____ Date of Birth: _____ Nationality: _____

Address: _____

_____ Postcode: _____

Home Tel: _____

Work Tel: _____

Mobile Tel: _____

Email: _____

National Insurance Number: _____

Passport Number: _____

How long have you held a Full Car Licence: _____

Work Permit: Yes/No

Do you hold a current PCV Licence? Yes/No

Driving Licence No. _____

Education

Schools	From	To	Examinations & Results

College	From	To	Examinations & Results

Further Education &
Vocational Training

From

To

Courses & Results

I T Training

From

To

Courses & Results

Have you any skills, experience or qualifications which you feel would especially suit the job you are applying for

Please list three reasons why this job appeals to you

1)
2)
3)

Please give details of any pastimes, hobbies, sports etc.

Employment History - Starting with the most recent

Present/Last Employer

From

To

Address:

Tel:

Postcode

Reason for Leaving:

From

To

Employer:

Address:

Tel:

Postcode

Reason for Leaving:

From

To

Employer:

Address:

Tel:

Postcode

Reason for Leaving:

From

To

Employer:

Address:

Tel:

Postcode

Reason for Leaving:

We will need to contact your present employers & any previous employers that we deem may relate to the position applied for

If you would prefer us not to contact any of the above please provide details why on a separate sheet sealed in an envelope. This will only be opened in the event that you are short listed for interview.

Please be aware that we will require references prior to interview.

Personal References

Please give details of two people (not relatives) who we can approach for references.

Name:

Occupation:

Address:

Telephone:

Name:

Occupation:

Address:

Telephone: [redacted]

Court Convictions

Have you been convicted of any offence (including motoring) during the past 5 years? If so, please give details. Some positions also require Enhanced CRB and registration with ISA. If you have any previous convictions that you consider may be no longer relevant that would show up on a CRB check please provide details on the Self Declaration Form and seal it in the envelope provided. This will only be opened if you are short listed for interview and at that point will be considered by the interview panel.

[redacted]

Note some positions applied for are exempt from the Rehabilitation of Offenders Act 1974 and you must declare any convictions even if they would normally be regarded as 'spent' under this act if applicable.

Health Declaration

Do you have any physical disabilities/injury/illness or allergies which would prevent you from effectively performing your duties? YES / NO

If YES, please give details.

[redacted]

Have you been absent from work due to sickness for more than 14 days in the last 2 years? Or are you presently undergoing medical observation or treatment. YES / NO

If YES, please give details.

[redacted]

Date of last full medical: [redacted]

Please give the name and address of your doctor:

[redacted]

Other Personal Information (This information is used purely for monitoring & statistical purposes)

Ethnic Origin

Please circle accordingly

- White - British; White - Irish; White - Other;
- Asian or Asian British - Bangladeshi; Asian or Asian British - Indian; Asian or Asian British - Pakistani
- Asian or Asian British - Any other Asian background;
- Black or Black British - African; Black or Black British - Caribbean;
- Black or Black British - any other Black background; Chinese; Mixed - White and Asian;
- Mixed - White and Black African; Mixed White and Black Caribbean;
- Mixed - any other Mixed background;
- Any other;
- Not known / Not provided

It is an offence to deliberately give false information in order to secure employment. I confirm that the information given is correct to the best of my knowledge.

Signature

[redacted]

Date:

[redacted]

When would you be able to start work?

[redacted]